

# CITY COUNCIL REPORT



Meeting Date: **July 6, 2011**  
 Charter Provision: ***Provide for the orderly government and administration of the affairs of the City***  
 Objective: ***Appoint the city manager and such other officers deemed necessary and proper***

## **ACTION**

**Appoint a Line of Succession for City Manager.** Adopt Resolution No. 8755, appointing a line of succession of persons to serve as acting city manager in the event the city manager is unable to perform the duties of the office, and repealing Resolution No. 8131.

## **BACKGROUND, ANALYSIS AND RECOMMENDATION**

The City Charter requires the City Council to appoint acting officers for certain contingencies. Article 3, Section 1 states: "The council shall approve the appointment of acting officers in the event an officer is unable to perform the duties of the office, is suspended by the council, or if there is a vacancy in the office."

The City Council's historical practice has been to pass a resolution establishing an orderly succession of persons to serve as acting city manager, at the recommendation of the city manager. Past practice is set forth in prior resolutions, including Resolution No. 8131 (adopted July 7, 2010), which will be repealed by approving this resolution.

Council action is necessary because the assistant city manager position was eliminated effective July 1, 2011. The current line of succession, identified in Resolution No. 8131, had included the assistant city manager position within the line of succession.

Resolution No. 8755 establishes a line of succession in Mr. Richert's absence. This ensures continuity of operations and clear line of authority for the administrative branch of the city.

The city manager's desire is to have the flexibility to designate one of the division executive directors to serve as acting city manager in his absence. Such designations shall occur by advance written notice to the City Council (Section 1). In the event that the city manager is not able to provide advance written notice, the public safety executive director shall serve as acting city manager (Section 2).

As of June 16, 2011, the individuals holding these positions are Brad Hartig and Terry Welker, Administrative Services; Bill Murphy, Community Services; Paul Katsenes, Community & Economic Development; Alan Rodbell, Public Safety; Dan Worth, Public Works; and Marshall Brown, Water Resources.

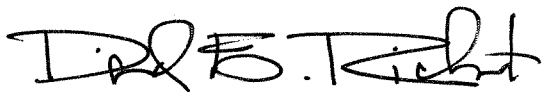
## STAFF CONTACTS

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Brent Stockwell, Senior Advisor, City Manager's Office, [bstockwell@ScottsdaleAZ.gov](mailto:bstockwell@ScottsdaleAZ.gov).

## APPROVED BY

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David Richert, City Manager

4/16/2011

Date

## ATTACHMENTS

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1. Resolution No. 8755

RESOLUTION NO. 8755

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, ARIZONA, ADOPTING A LINE OF SUCCESSION OF PERSONS TO SERVE AS ACTING CITY MANAGER IN THE EVENT THE CITY MANAGER IS UNABLE TO PERFORM THE DUTIES OF THE OFFICE AND REPEALING RESOLUTION NO. 8131.

WHEREAS, Article 3, Section 1 of the City Charter requires the City Council to approve the appointment of acting officers in the event an officer is unable to perform the duties of the office, is suspended by the council, or if there is a vacancy in the office; and

WHEREAS, the Council desires to establish an orderly succession of persons to serve as acting city manager; now, therefore,

BE IT RESOLVED by the Council of the City of Scottsdale, as follows:

Section 1. That the city manager shall designate in advance, by written notice to the City Council, a division executive director to serve as acting city manager in the event the city manager is unable to perform the duties of the office.

Section 2. That in the event that the city manager is unable to perform the duties of the office and has not designated another individual to serve as the acting city manager, the public safety executive director shall serve as acting city manager.

Section 3. That notwithstanding Sections 1 and 2, the City Council may appoint another individual as acting city manager at any time.

Section 4. That Resolution No. 8131 is hereby repealed.

PASSED AND ADOPTED by the Mayor and Council of the City of Scottsdale this 6<sup>th</sup> day of July, 2011.

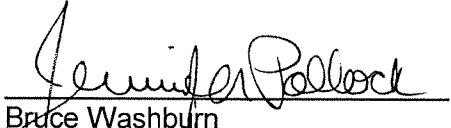
ATTEST:

CITY OF SCOTTSDALE, an  
Arizona municipal corporation

\_\_\_\_\_  
Carolyn Jagger  
City Clerk

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W.J. "Jim" Lane  
Mayor

APPROVED AS TO FORM:

  
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Bruce Washburn  
City Attorney  
By: Jennifer Pollock  
Assistant City Attorney